



# Example of MAINT Tech Job Description

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Our growing company is searching for experienced candidates for the position of MAINT tech. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for MAINT tech

- Provide repairs and modifications to plant equipment
- Research repair parts
- Responsible for calibrating, maintaining, repairing and troubleshooting instrumentation and equipment for laboratory and manufacturing plant to ensure conformance to establish calibration standards
- Modifies sketches or computer-generated designs of machine components, such as hydraulic system and drive mechanism, applying knowledge of shop mathematics, hydraulics, and mechanics, utilizing computer and software programs
- Sweep, clean, and provide general custodial tasks
- Sort and haul trash/recyclable materials
- May perform outdoor lawn, garden and snow removal tasks
- May drive fork lift and use moveable pallets
- Provides minor mechanical maintenance and repairs
- Work with Senior Mechanics on maintenance and projects

## Qualifications for MAINT tech

- Computer skills that will accommodate logging on to a computer network, retrieving and responding to email, basic word processing, electronic time ticket systems, interpreting and updating progress on electronic shop orders, the completion of computer based training, and accessing and using other

- At least two (2) years of experience in electronics repair, maintenance and checkout
- Associate's Degree in Engineering Technology, or
- Formal electronics training from a Class A or B military school in electronics or communications, or
- US military C-E equipment and systems training/experience
- High school diploma and four years of recently related experience or Associate degree and two years of recently related experience