



Example of Machinist Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is looking for a machinist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for machinist

- Controls downtime by alerting production employees of routine preventive maintenance techniques, how to avoid equipment stresses via operational adjustments
- Reads blueprints and visualizes machining to be done, dimensions of parts and permissible tolerances
- Visualizes movements of machine parts and work pieces in each operation in relation to the others
- Installs collets, vises, fixtures, etc using appropriate tooling
- Installs and adjusts tools and offsets to control part dimensions
- Conducts in process dimensional checks as required by appropriate AQL level
- Conducts first article inspections
- Assists with de-burring, drilling, and tapping of components
- Cleans equipment and shop floor on scheduled routine basis
- Provide operational technical leadership for all machining operations, using drawings, machining instructions, and quality instructions

Qualifications for machinist

- 5+ years of knowledge of CNC machining smaller die components
- Create N/C programs for the shop floor using WORK-NC software
- Licensed Journeyman-level Millwright / Machinist or successful completion of state certified apprenticeship program or equivalent relative craft

- ESPRIT CAD/CAM experience a plus