



Example of Machine Operator Job Description

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Our innovative and growing company is hiring for a machine operator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for machine operator

- Converts raw material into finished goods according to production schedule
- Completes necessary documentation for changeovers, cleaning, and product specifications
- Maintains standard efficiency and accuracy with machine operation and labeling and verifies all labels
- Maintains shift log of production and other data
- Maintains production machinery and performs routine cleaning, corrective adjustments as necessary
- Reports all problems with machinery to Production Supervisor/Lead Operator
- Follow all SSOP's, Allergen and HACCP standards
- Cleans machines daily to maintain an organic and allergen/sanitary environment
- Attend to the operation of moderately complex bottling equipment (ex
- May be responsible for routine production reporting

Qualifications for machine operator

- Reports to authorized personnel any malfunction of assigned equipment or any major incidence of defective product or packing materials
- Experience in can making is a plus, but other mechanical experience and background can be accepted
- Vocational training in mechanics is also a plus
- Ability to write, read, and communicates effectively

