



Example of Logistics Team Lead Job Description

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Our growing company is looking to fill the role of logistics team lead. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for logistics team lead

- Verify expected throughput and PPPH
- Countermeasure and react to abnormalities that may result from supporting team members, observation from line(s)/cell(s) or equipment, cell metrics from PVD in regards to safety, quality, delivery and cost
- Establish and maintain complete and accurate property records and files using the Division's inventory management system
- Apply inventory accuracy and reconciliation analysis techniques and will develop Division-level standard operating procedures for inventory monitoring and conducting physical inventories and Division internal audits
- As the Logistics Team Lead, the candidate will provide technical expertise to team and program personnel and will train others in the appropriate use of supply maintenance procedures and accountability requirements
- Candidate will establish key performance metrics and benchmarks relating to supply chain management and inventory accuracy and will measure actual performance against goals on a re
- Accountable for ensuring all logistics support functions are executed daily on all tasks while serving as an escalation point for issue identification
- Respond to daily or escalated inquires made by customer and/or vendor in relation to product movement, providing ETAs or managing a shipment search
- First point of contact for truckload accidents
- Ensure proper documentation/turnover is completed for all team members'

Qualifications for logistics team lead

- Strong interpersonal & Team building skill
- Project Management and audit experience will be seen as an advantage
- You are flexible, hardworking and work well under pressure
- Associate's Degree and minimum of 3 years supervisory / leadership experience preferred
- Minimum of 2 years of Supply Chain or Operations Experience
- Must have demonstrated decision-making and problem-solving skills