



## Example of Logistics Management Job Description

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Our company is growing rapidly and is looking for a logistics management. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for logistics management

- Trains material handling associates on equipment operation, department procedures and ERP system transactions
- Administers and reports results of the cycle count program including the coordination of regular scheduled rack audits
- Identifies continuous improvement projects and drives them through completion
- Supervises material handlers supporting repair services area and new product engineering
- Coordinates and ensures accuracy of inbound material to finished goods storage from production, receipts and replenishment
- Maintains & updates Freight Manifest System and processes to be compliant with transportation requirements and maintain a high level of security when interacting with carrier representatives
- Identify possible cost savings for the customer, receive and enter shipment level information from customers into TMC operational support systems
- Provide logistical solutions to customer requirements and requests, act as after-hours contact via pager for customer account, facilitation of non-typical or specialized customer requests, route shipments using enabling technologies and business processes to insure maximum value to customers, assist SMR and new hires in training and on-going operational activities
- Utilize methods and procedures to achieve process compliance and organizational goals, support and maintain standard customer and

- Operates load-handling equipment and vehicles such as forklifts (with a minimum capacity of 4,000 pounds) inside and outside the warehouse on unpaved, unimproved, or difficult terrain

## **Qualifications for logistics management**

- 10+ years of experience with life cycle logistics management
- 6 years of relevant experience with a Bachelor's degree or 4 years with Master's degree required
- Functional experience in Army logistics information systems including the Force And Asset Search Tool (FAAST), Force Management System Web Site (FMSWeb), Logistics Information Warehouse (LIW), Logistics Data Analysis Tool (LogDAT) must be demonstrated
- Eight years' of general experience, to include a minimum of five years' relevant experience
- An associate's degree with ten years' experience, to include a minimum of seven years' relevant experience, may be considered in lieu of bachelor's degree
- Must have extensive experience with transitioning acquisition programs to lifecycle management commands