



Example of Logistics Management Job Description

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Our company is looking to fill the role of logistics management. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for logistics management

- The offeror shall determine level of maintenance, review system parts lists, and make recommendations on the table of allowance
- Develop standard operating procedures, material fielding plan documentation and the transfer of ownership of land mobile radio property to ensure accountability
- Develop and implement policies, guidelines, and procedures to ensure effective and economical support for manufacturing or servicing of products, equipment, and systems
- Gathers analysis of information on product plans and project objectives, providing tracking and status reports, and support for ensuring distribution and delivery
- Required to utilize a variety of technologies and software to analyze and interpret data from ongoing logistics projects and activities in order to highlight areas of business opportunity
- Directs day-to-day operations within warehouse operations in a quality manner during all scheduled work hours
- Ensures quality goals are met and productivity goals set for the department
- Compiles data and analyzes past and current needs for process improvements
- Ensures daily output is met in an efficient and cost conscious manner
- Recruits and maintains labor force by selecting, developing, certifying, and training competent work teams

Qualifications for logistics management

- Experience working with design-support programs such as integrated logistic support (ILS), logistics support analysis (LSA), reliability centered maintenance (RCM)
- Experience using Microsoft Office applications (Word, Excel, PowerPoint)
- Requires B.S
- University Degree or 5+ years of experience in communications or event planning area
- Graphic/Web-design background and knowledge is an asset