



## Example of Logistics Management Job Description

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Our company is growing rapidly and is looking to fill the role of logistics management. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for logistics management

- Maintain cross-functional, cross-organizational project issue list with prioritization of issue importance
  - Drive resolution and approval of project plan, lead analysis, project identification, budget communication and integration
  - Utilize Voice of the Customer and track status of project deliverables
  - Apply Value Package Profile (VPP) and other scope-defining documents to manage Tech Profiles and communicate between multiple levels of scope detail
  - Utilize Schedule Management Tools to manage complex schedules integrating multiple sub-projects and coach "should mapping" sessions
  - Utilize knowledge of engine systems and components to identify short and long-term projects and feasibility needs analysis to determine project timelines
  - Analyze, identify, design, budget, communicate and integrate project plans and using available budgets
  - Monitor project and team status and advise managers on the design and development of project plans and timelines
  - Apply Resource Plan Management skills to develop and coordinate resource portfolios
  - Identify and engage stakeholders at multiple levels, functions, and across geographical areas on high impact, multi-year initiatives
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- 6+ years of technical experience on military aircraft systems with a Bachelor's degree or 4+ years of experience with a Master's degree
- Minimum 9 yrs experience in providing Logistics/Acquisitions related support to the DoD
- Strong work ethic, ability to multi task, a professional demeanor, and the ability to work independently
- Able to work autonomously on assigned tasks with limited direction and supervision in a team environment with representatives from many different organizations
- Bachelor's degree (or equivalent experience\*) in business or related fields plus a minimum of 6 years' experience in order management and international logistics
- Stratify stakeholder needs and create communication plans for each department