



# Example of Logistics Management Specialist Job Description

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Our company is growing rapidly and is looking to fill the role of logistics management specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for logistics management specialist

- Possess all requirements for NSLINs and management control numbers (MCNs).The contractor shall make all non-standard requests (i.e., estimated 10,000 requests) to establish a property book
- Conduct all screening of non-standard items to validate that the items do not have assigned national stock numbers (NSNs)
- Coordinate with teams across the JPM to obtain all necessary data to process AESIP requests
- Provide Government Furnished Equipment (GFE) requests, movements, returns, failures, incidents and periodic GFE inventory report
- Develop or contribute to logistics data deliverables related to product support
- Responsible for supporting manufacturing operations, including resolution of parts shortages and drawing discrepancies
- Responsible for kitting operations associated with manufacturing
- Support the procurement, receipt and storage of a wide range of electrical and mechanical parts and materials
- Responsible for accurate inventory management of all material
- Research suitable substitute parts and processes

## Qualifications for logistics management specialist

- Years of experience with relevant Agency tools (DPAS, ASSET TRACKER,

- Familiar with special handling, exemptions, tariff, and duty requirements for United States (US) military equipment/material through US and foreign customs
- Candidate must be highly organized and detail orientated
- Prefer integrated logistics/sustainment and product support experience
- Prefer familiarity with USAF logistics operations
- Prefer experience supporting Commercial Military Derivative aircraft