



# Example of Logistics Business Analyst Job Description

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Our company is looking to fill the role of logistics business analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for logistics business analyst

- Create PL/SQL reports using Red Prairie Writer tool
- Gathering project requests from stakeholders, analyzing and validating requirements, designing and authoring documentation, evaluating and incorporating approved changes to the requirements, and making project members aware of requirements and assisting program manager in obtaining their commitment
- Reviewing requirements for testability, developing test questions, developing test data, establishing test environment, executing tests, documenting problems identified during testing, and developing test reports
- Providing discrepancy report (DIREP) process support by thoroughly testing modified code after developing test questions specifically modified for the program(s) in question
- Generating technical content specific to program updates for user manuals and coordinating final changes
- Prepare budget and forecast for global line of business
- This role has indirect influence but no direct reports
- Support production applications by responding to support calls, tracking problems/issues, performing root cause analysis and follow up with internal customers and the IT interfaces
- Gather, analyze and document business and functional requirements
- Manage on-time delivery of National repair services for global manufacturers

## Qualifications for logistics business analyst

- A minimum of a bachelor's in the area of specialty and 3+ years of experience in the field or in a related area
- Experience may be substituted for a degree
- Familiarity with the software development lifecycle process with a clear understanding of the requirement definition and analysis and testing phases
- Functional and technical expertise related to the development and sustainment of logistics systems and applications
- Individual who is analytical, a quick learner and is willing / able to integrate new skills