Our company is growing rapidly and is looking to fill the role of learning trainer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for learning trainer

- Manage a group of delegates in a classroom environment such as induction and upskill sessions, ensuring that they are motivated, engaged, behave to the required standards and receive the appropriate training solutions
- Within the classroom environment manage day to day people issues and resolve where possible
- Provide tailored operational coaching support, in order to drive and support the achievement of operational KPI's, evidencing value added to the operation
- Evaluate the effectiveness of learning solutions delivered in your segment, highlighting where there has been return on investment and/or value added, learning's for future solutions
- Maintain an up to date personal development plan, including a current, detailed knowledge of L&D methodology and practices
- Report to the Content Development Manager and works closely with the Onboarding Product Line Manager to deliver to the Onboarding roadmap
- Under direction of Onboarding PLM, deliver technical training program for Engineering new hires in Week 1
- Facilitate weekly orientation classes
- Coordinates with vendors as required
- Collaborate with other EngLearn technical trainers on regular basis to ensure Engineering onboarding requirements are met and a consistent, accurate, repeatable class is delivered

- Excellent time management and organizational skills with ability to rearrange priorities to meet business needs
- 5+ years of instructional design experience with an emphasis on web-based and/or mobile learning
- Solid knowledge of adult learning principles and education administration processes
- Four-year college degree with concentration in human resources, information technology, sciences or a related field or demonstrate equivalent experience
- At least 2 (two) years' experience working in insurance or highly regulated field
- 2 (two) years of training database administration experience, preferably in an operational environment within the insurance industry