



## Example of Learning & Development Business Partner Job Description

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Our growing company is looking to fill the role of learning & development business partner. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

### Responsibilities for learning & development business partner

- Evaluates metrics and manages timelines of a specific program to ensure timely and accurate internal and external communication of status and program release schedule
- Trains the appropriate delivery managers and team members on curriculum or content changes to ensure content is delivered in the context and intent for which it was developed
- Collaborates with Corporate Communication to create effective and impactful communication strategies to ensure that the learning programs are known, understood and fully utilized
- Design and develop (or work with specialised partners to develop and deliver) critical learning and talent development interventions that will increase the capability of our people so that they are able to deliver in role
- Implement various learning methods across a global audience
- Reviews the effectiveness and analysis of metrics for a single program when compared with business objectives of the organization
- Ensures updates to content and messages are consistent across the entire program for a single area of expertise (i.e., Leadership)
- May be responsible for managing limited functions for multiple learning programs concurrently
- Coach and develop your team of trainers to be best in class for delivery and learning excellence
- Monitor and report on site training activity to our client, operational

## Qualifications for learning & development business partner

- Institutional and Account Selling experience required
- Demonstrated ability to effectively assess training needs, design, develop, and implement training to achieve desired training result
- Working knowledge of utilizing a Learning Management System
- Demonstrated ability to lead others, coach and develop people in complex sales organization
- Must have held a leadership position in current role (Regional Trainer, Sales Advisory Board, Marketing Collaboration Council, Next Generation Leader and/or Emerging Leader Development)
- Working knowledge of Integrated Delivery Networks, Hospital Accounts and Institutional selling