



Example of Learning Advisor Job Description

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Our company is hiring for a learning advisor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for learning advisor

- Assess, coordinate, and manage external production of learning and messaging products
- Demonstrated experience identifying data solutions to market problems and designing commercial products to address those problems
- Experience in Learning Management Systems, preferably Success Factors
- Experience in applying adult learning principles in instructional design
- Analyze the inventory of work in operations in new ways to drive a deeper understanding of how to align employees who have the appropriate skills to complete the different categories of work
- Provides technical assistance in improving learning outcomes in primary school, with a special focus on literacy, in design, development, planning, implementation, and capacity-building for specific technical components of programs
- EDCP 108I Internship Searching Course – periodically review and recommend updates to enhance course content and student experience
- UNIV 099 Internship Seminar – advise students, process course applications, receive assessments, and determine grades
- Support developing briefing papers to highlight project success, challenges, and learnings
- Supporting the delivery of leadership and management programmes mentoring, coaching and 360 feedback

Qualifications for learning advisor

- Strong communication, negotiation, and influencing skills, resilience and personal effectiveness
- Create additional mathematical and statistical models as needed
- Masters degree in Business, Mathematics, Statistics, or Computer science
- Good communication skills – English written and verbal a must
- Ability to consistently develop IP, whitepapers (+ proven track record of IP generation)
- Strong data modeling and statistical model design