

# Example of Lean Manager Job Description

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Our company is hiring for a lean manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for lean manager

- Lead the kaizen events process across the site
  - Regularly summarize, review and improve progress of Business Excellence activities under support of Business Excellence manager and management team in factory
  - As an expert in the use of the Lean tools / methods with a comprehensive knowledge of Six Sigma and descriptive statistics, lead and manage the completion of continuous improvement projects within a given timeframe to meet the department or facility goals in productivity, quality, efficiency, and safety
  - Work with GM's/AGM's and divisions to implement World Class Manufacturing (WCM)
  - Assist in assessing capacity utilization across divisions and the tracking of divisional performance
  - Attend and help divisions prepare for MAFACT audit assessments to ensure success
  - Lead employees through workshops designed to improve work processes to reduce cycle time, inventory, labor hours, scrap
  - Coordinate and support divisional needs for training in WCM systems/tools
  - Mentor and train next level of WCM experts - building bench strength to support company growth
  - Direct responsibility for three production areas with 250+ employees including personnel management, manufacturing, returns/repair/rework, inventory, planning & scheduling
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- High skilled in coaching small or large groups autonomously
- Open mind to cultural change, high energy & drive, self-starter and motivator
- Good skills of communication, influencing and leadership
- Strong business understanding the willpower to interact and challenge management at the factory
- Strong experience in manufacturing
- Strong ability to plan, organize and set priorities