



## Example of Lead, Quality Assurance Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our growing company is looking to fill the role of lead, quality assurance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for lead, quality assurance

- Provides the means and the measures for testing all aspects of the product – both functionally and technically, in terms of usability and user experience – to meet all the requirements of the solution
- Prepares quality trend analyses based on a review of quality records and testing data
- Review and approve QA project deliverables for consistency and completeness created by (Internal/external) QA resources
- Supporting project activities like Tech transfer by writing Quality agreement, providing Quality review and support for all activities related to projects
- Support the development and the maintenance of Quality Agreements between CMOs and Shire
- Support of EU product launches & ensuring appointed QA activities are completed compliantly and to the assigned timeline
- Leading, reviewing and approval of deviations, specifications, change controls etc as applicable
- Providing escalation, weekly updates, reports and stats to management as required
- Responsible for the generation of QA operation site metrics, reports and KPIs
- Monitoring the Pharmaceutical Quality Systems to ensure the QA operation team remains in a state of control and compliance

### Qualifications for lead, quality assurance

- Audit enterprise projects for compliance with agreed upon QA Automation and Performance Testing processes and standards
- Participate in Automation and Performance Testing project planning, tracking, and reporting including Functional and Non-Functional requirements of FRB applications and systems
- Map test scenarios and Performance KPI and SLAs to each business requirement to maintain traceability coverage
- Working knowledge of Windows desktop operating systems (Microsoft Windows XP, Windows 7) and the Microsoft Office suite of applications
- Develop a test strategy
- Develop a detailed test plan