



# Example of Lead, Quality Assurance Job Description

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Our innovative and growing company is hiring for a lead, quality assurance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for lead, quality assurance

- Drive daily defect triage meeting with the project stakeholders
- Oversee test execution progress, communicate daily metrics report and weekly dashboard to the stakeholders
- Collaborate with project stakeholders and developers to ensure that all aspects of the system have sound test coverage and overall system robustness, performance and quality
- Ensure that all domain knowledge and test cases are articulated and structured well to enable swift execution by QA and non-QA members
- Escalate project or resource contention and take required actions
- Escalate to the project stakeholders of any issues that may impact the quality of the end product, schedule, budget
- A proven results- oriented team leader with experience assigning, prioritizing and delegating the work of a Quality Assurance test team of up to 10 people in a fast paced work environment
- Coaching and mentoring junior members of the team to best practices
- Demonstrates strong expertise on HPQC with experience writing SQL queries and ability to extract metrics for reporting purposes
- Manage financials and forecasting for new initiatives with ability to source key requirements for future projects

## Qualifications for lead, quality assurance

- Knowledge of both Linux and Mac operating systems
- Previous leadership related experience
- Extreme attention to detail and organization required
- Basic model making and painting skills required
- Wweb technologies