



Example of Lead Manufacturing Job Description

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Our innovative and growing company is looking for a lead manufacturing. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for lead manufacturing

- Ensuring compliance to policies, procedures and work instructions
- Assisting in identifying potential issues to workflow, procedures and documentation
- Makes decisions – guided by policies and procedures – that impact the unit's ability to meet performance objectives
- Oversee training and adherence to standard operating procedures (SOPs)
- Follow up on the implementation of engineering changes and variations from design specifications new program developments
- Has the ability to Perform product assembly operations on complex components, assemblies or sub-assemblies in more than one area
- Carry out any reasonable request as advised by the Supervisor or management team
- Facilitate the development and maintain the site's lean implementation plan and collaborate with division leadership and other sites and groups in the plan development
- Use tracking and reporting systems, prepare plans, drive performance and assures timely completion and achievement of product / process quality and savings goals
- Build organizational agility and deepen lean maturity through strategic engagement to deliver targeted lean six sigma savings

Qualifications for lead manufacturing

- Understanding of chemistry and/or monoclonal antibody production process in a manufacturing facility
- Knowledge of cGMP and Quality standard practices
- Understanding of commercial law and business ethics
- This position has a significant learning curve and requires a minimum time in role of 4 years (depending on the candidate's initial experience level)
- Working knowledge of DFX principles (Manufacturing, Assembly, Test, Cost)
- Strong project management skills and working across a global business