



Example of Lead Electrician Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of lead electrician. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for lead electrician

- Ensures that work performed is accomplished efficiently with a minimum amount of disruption and inconvenience
- Project management, including estimates, budgets, schedules, and status reports
- Work order management, including scheduling, assignments, review, and close out
- Collaborate with peers to maintain long range objectives, training plans, and certifications
- Communicate effectively with internal and external project participants, University administrators and stakeholders to make sure they are well-informed and that work proceeds on schedule and with minimal impact to University operations
- Fulfill manager responsibilities in the manager's absence
- Work is performed in climate-controlled buildings, grounds, and parking garages with exposure to weather conditions
- Assists Electrical Supervisor in estimating the manpower and ordering of materials necessary to complete job orders
- Installs, maintains and repairs electrical wiring systems, related switches, distribution panels and outlet boxes, wide variety of electrical fixtures
- Insures that work performed is accomplished efficiently with a minimum amount of disruption and inconvenience

Qualifications for lead electrician

- Must have a minimum of eight years senior journeyman level experience in the electrical industry and completed an electrical training program or have 20 years of experience in electrical construction and maintenance experience
- Possess and maintain a California Electrician Certification
- Must be familiar with electrical codes and proficient in the use of the NEC code book
- Must provide and maintain basic hand tools
- Must be able to work on ladders, scaffolds, indoors, outdoors, attics, basements, and other crawl spaces