



Example of Lead-Compliance Job Description

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Our growing company is looking for a lead-compliance. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for lead-compliance

- Support the continuous improvement of ITS and Q-CSV CoE compliance programs associated with remediation follow-up activities for new regulation gap closure
- Work with the Operations and Quality groups to interpret and evaluate risk associated with internal audit and health authority inspection findings and provide compliance support to ensure the development of robust corrective action plans that address the root cause of issues
- Perform gap assessments between current practices and new regulatory expectations, as communicated via new health authority regulations, guidance, and enforcement trends
- Support Health Authority inspection readiness activities
- Contribute to the content for writing SOPs, WIs and Policies for compliance programs
- Build and maintain trusting, collaborative relationships and partnerships with internal and external stakeholders to accomplish business objectives
- When applicable, lead the delivery of education and training on compliance requirements, procedures and controls
- Handles to completion escalated customer concerns ensuring resolution in a timely and accurate manner
- Remains proficient in all representative responsibilities
- Strong communication skills and ability to interact with internal IT, legal and business partners

Qualifications for lead-compliance

- Strategic thinking/ conceptual thinking
- Demonstrated experience in IT Governance and Compliance
- Working knowledge of Risk Management, Information Security, Controls, and IT Audit practices or some combination thereof
- Working knowledge of global Privacy Regulations
- Applied knowledge of Project Management tools