



Example of Lead Bartender Job Description

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Our growing company is searching for experienced candidates for the position of lead bartender. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for lead bartender

- Provide guests with snacks
- Unload goods at the appropriate storage facility
- Ensure bottled water is stocked in the proper refrigeration units at all times for guests
- Maintain adequate key control for all keys issued
- Abide by alcohol limitations
- Mixing and serving alcoholic drinks and beverages in a speedy, courteous, and
- Providing guests with the best experience possible
- Taking pride in and maintaining an organized work space
- The ability to anticipate the guest needs
- Setting up/breaking (server station/dining room) down the bar

Qualifications for lead bartender

- Must stand and walk for long periods of time
- High school graduate or equivalent, college degree in hospitality or business preferred
- 1-2 years experience in a F&B supervisory role preferred
- Must be able to communicate effectively by telephone and in person
- Must have basic computer/MICROS knowledge
- Must be able to work in a fast paced environment providing courteous

