



Example of Lead Bartender Job Description

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Our innovative and growing company is searching for experienced candidates for the position of lead bartender. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for lead bartender

- Supervising bar staff
- Assisting with preparing orders
- Assists in the scheduling of all bartenders and cocktail servers
- Complete inventories
- Confirms guest orders including any special needs or requests from the lounge server using the hotel's point-of-sales system
- Check completed orders with the guest's original order
- Process orders for all beverages
- Perform cash handling, accountability and input into the system
- Maintain and control secure storage for supplies
- Serve guests with minimal delay and timely service

Qualifications for lead bartender

- 5+ years of demonstrated hands on experience in business application design, implementation of SAP MM, WM, QM and PP systems
- In-depth experience of Inventory and Warehouse Management systems from both a technical and functional standpoint
- Must be familiar with Transport Management Systems
- Familiarity with Bartender labeling software (Seagull Scientific) is HIGHLY desirable
- Familiarity with ASSIST4 Carrier integration (AEB) is HIGHLY desirable

