



Example of Land Manager Job Description

Powered by www.VelvetJobs.com

Our growing company is looking to fill the role of land manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for land manager

- Implement and maintain a land acquisition deal log and tracking system for all division acquisitions transactions
- Analyze markets and sub-markets and the division's current land positions in order to identify gaps and strategic areas for concentrating future land acquisitions
- Oversee potential new projects for the division including identification of parcels, negotiation with sellers, due diligence, and preparation of Corporate Approval Package
- Responsible for review/preparation of market data and competitive pricing analysis, and evaluating the overall technical and financial feasibility of a potential project
- Negotiate and prepare amendments to existing land contracts as necessary
- Recruit, train and develop personnel
- Responsible for ensuring integrity of Company records in the Land software system(s) and for testing and implementation of enhancements and upgrades to the software
- Represent Ryan Homes in the local community
- Provide feasibility study support for new land acquisitions, including assistance with the coordination of third-party studies, preparation of development budgets and timelines, review of property documents and research of local market dynamics
- Assist in the formulation of financial pro forma models for new community

Qualifications for land manager

- Knowledge of heavy civil construction practices
- Must be able to read construction documents, surveys and technical reports to maintain quality control and oversee all aspects of construction including underground utilities, paving, grading and drainage infrastructure
- Intermediate knowledge of Microsoft Word, Excel, Outlook, and Project
- Organized, with ability to prioritize multiple projects and workflow of department to meet deadlines, often with frequent interruptions and changing circumstances
- Takes initiative and works with minimal oversight
- Minimum of five years of general experience related to land and ROW management, with three (3) years directly relating to pipeline ROW/license/easement management