



# Example of Lab Aide Job Description

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Our innovative and growing company is looking for a lab aide. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for lab aide

- Is knowledgeable about which color top tube to use and the volume of blood needed
- Processes patient samples appropriately and delivers them to appropriate department and advises clinical staff of "STAT" orders
- Follows Standard Precautions at all times, to include hand hygiene before and after entering the patient room
- Understands isolation precautions and uses appropriate PPE before entering room
- Disposes all sharps in a rigid sharps container
- Cleans, maintains and stocks phlebotomy carts and trays
- Maintains clean and uncluttered work areas
- Performs data entry tasks in the laboratory computer system in an efficient manner
- Trains, teaches and share knowledge with new employees or students as required
- BLS from America Heart Association or any other agency approved by the Education Department at Florida Hospital Zephyrhills

## Qualifications for lab aide

- 1 Year of experience and eighty hours of training in the proper procedure to be employed in the performance of venipuncture and skin punctures under the supervision of the Chief Medical Technologist, Senior Phlebotomist (Preferred)

- Requires independent judgment in the performance of the assigned duties
- Provides phlebotomy coverage at varying workstations and when necessary, transports specimens back to the laboratory (outpatients in the hospital outpatient area and all outside draw stations, nursing homes, senior centers, health screens)
- Complies with procedures for the collection of chain of custody specimens