



Example of Junior Systems Administrator Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of junior systems administrator. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for junior systems administrator

- Installing, configuring, and maintaining server operating systems and hardware in support of business processing requirements
- Supporting server platforms including VMWare vSphere, Windows, Red Hat Enterprise Linux, HP-UX, and others
- Provide integration and operational support for distributed systems in an enterprise environment
- Analyzing vulnerability remediation notices, researching solutions, testing, applying policies and/or pushing solutions to the devices and may include providing leadership for the team
- This Tier 3 support role may include leadership responsibilities to provide guidance, troubleshooting and training for his/her peers, Tier 2 technicians and other teams, customers, as needed
- Responsible for performing certification and accreditation analysis, vulnerability remediation, Tier 3 O&M support, automated client distribution, planning, engineering, integration and testing of enterprise systems for large-scale enterprise environment
- Develops risk management and mitigation strategies
- Ensures compliance with QA standards
- Responsible for assisting with the design, execution, and support of IT initiatives and special projects, maintain the current infrastructure and administrative systems
- Deliver customer value in the form of high quality hardware, software

Qualifications for junior systems administrator

- Knowledge of Azure management and Azure or Cloud computing concepts
- Experience with supporting a 24x7 production environment
- Ability to write and maintain appropriate scripts to automate system administration and recurring jobs
- Experience with working in a large-scale enterprise network
- Experience with Linux and RHEL administration
- Experience with McAfee EPO administration