



Example of Junior Interior Designer Job Description

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Our company is growing rapidly and is hiring for a junior interior designer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for junior interior designer

- Works closely with others to plan space layout which includes furniture, equipment, telecommunications or other pertinent needs
- Assist and collaborate with Senior Designers
- Programming, space planning, furniture layout and design, interior finish selections, and presentations to clients
- Compiling, creating and specifying full CID packages to include FF&E documentation and procurement packages
- Producing design intent drawings and construction documentation drawing sets for furniture and interior design
- Coordinating furniture and space plan designs with internal architecture and engineering disciplines
- Consulting with manufacturer reps on product information and arrange rep meetings/presentations for internal sample library updates
- Conducts basic interpretations of sketches, drawings, codes, program and other similar material
- Supports project team in the development of interior design documentation and presentation materials
- Utilizes BIM technologies in the development of three dimensional models of buildings and their components

Qualifications for junior interior designer

- Registration or Licensure is preferred
- Knowledge of working with project schedules (timelines, quantities, prices, SKUs)
- Great team player with a willingness to learn
- Curious, proactive and need to be able to complete any task on their own with minimum guidance
- Need to deliver tasks and be able to identify the mistakes from their own work