



# Example of Junior Compliance Job Description

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Our company is growing rapidly and is hiring for a junior compliance. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for junior compliance

- Ensure the partner succeeds in the following weeks, perhaps with a follow-up
- You will directly monitor daily operations and find immediate solutions regarding a wide range of operational issues
- Take control in devices recollection for deactivated vendors
- Interact closely with other members/teams in the company (content, sales, operations, finance )
- Bring further structure, direction, solutions to embed a new governance, risk and compliance approach, mind-set and framework in to the fabric of EPM, Europe Functions and GDBS
- Be the on the ground contact between Financial Controllers and CAS, shaping the relationship and driving an aligned WoW
- Joining together all elements of the risk and governance agenda to build an effective, risk minded and fully joined up business
- Lead an efficient and risk based assurance process, leveraging analytics
- Lead all reporting activities associated with annual ACC/CoBC training, and other Compliance training initiatives, helping build capability with the business and Compliance Ambassadors
- Support and hold the GDBS / Group Functions / in-market teams to account to achieve flawless delivery of CARM cycle steps (mapping, scoping, test of design and effectiveness, audit issue management

## Qualifications for junior compliance

- You have a proven track record of personal, academic and professional achievements, already demonstrated leadership and graduated with an outstanding degree from a top university
- Flexibility, restaurants do not always operate on 9-to-5 schedules
- Ideally you have already gained international experience and are ready for new challenges
- High motivation and excellent team player
- Willing to learn and explore new tools