



# Example of Junior Compliance Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our growing company is hiring for a junior compliance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for junior compliance

- An understanding of how other processes within the Bank may impact the research department
- Experienced in dealing with Research and Research Analysts across asset-classes
- Experienced in dealing with other non-Research departments who regularly interact with research
- Bachelor's or Master's degree in Economics or other related discipline
- You will foresee all vendors operations and ensure that they are following the Brand's standard requirement
- Communicate well with the vendors and discuss on improvement that can be done
- Keep a good relationship with the vendors
- Follow procedures and bring in new ideas for improvement
- Rectify and solve any automation issue for current vendors
- Train restaurant staff on using a device and our procedures

## Qualifications for junior compliance

- Candidates for this position are required to have hands-on experience in EMC test setup and testing
- Good understanding of global consumer electronics EMC and Product Safety standards

- Exposure and working knowledge of wireless technologies such as WIFI and Bluetooth along with an understanding of networking systems is highly desirable
- Candidate must have knowledge of Global certification processes and must be able to interact with local certification Labs
- Work from oral and written instructions, also be able to work independently with minimum supervision