



# Example of Jewelry Sales Associate Job Description

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Our company is growing rapidly and is looking for a jewelry sales associate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for jewelry sales associate

- Operating POS systems
- Ensure customers have an extraordinary experience while selecting fine jewelry and prestige make-up
- Able to maintain high level of decorum when assisting customers

## Qualifications for jewelry sales associate

- Exhibits behaviors that support client satisfaction goal (KPI)
- Product acknowledgement
- Experience selling high end jewelry preferred
- Must work Saturdays
- Greet every customer with eye contact and smile in your authentic way
- Acknowledge every waiting customer as soon as they arrive to the jewelry counter/prestige make-up area to let them know you'll be right with them