



Example of IT Team Leader Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is hiring for an IT team leader. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for IT team leader

- Ensure the execution of controls and audits
- Manage the Safety and Awareness Program
- Coordinate and manage security controls (including means of identification and authentication)
- Coordinate and manage access to IT resources
- Take part in developing security policies
- Performs local administration and operation functions as appropriate in accordance with standards, policies and procedures
- Installs and configures personal computers, desktop software, mobile devices and LAN infrastructure to fulfil business and operability needs
- Performs complex software/hardware troubleshooting, patches and re-installations in cooperation with Regional IT support teams and in accordance with the established SLAs
- Serves as the IT point of contact and is accountable for the IT aspect of new office setups, office expansions
- Identifies problematic areas and implements efficient solutions in time

Qualifications for IT team leader

- Lead by example in achieving personal fee targets and desk goals
- Ensure that the team achieves daily and weekly activity standards through monitoring of KPI's

- Lead the team in identifying, winning and developing business by utilising agreed best practice and process including Sales Calls, Client Visits, and networking
- Ensure the team proactively cross sells other brands