

Example of IT Specialist Job Description

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Our innovative and growing company is searching for experienced candidates for the position of IT specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for IT specialist

- Install and configure hardware and software systems
- Plan, configurat, install and support CPUs, along with the surrounding peripherals and connectivity infrastructure
- Identify new tooling requirements or tool exploitation solutions based on newer technologies being looked at
- Working with the Systems Strategy folks and coordinating with the Domain SME's
- Accountable for reporting of Request/Incident/Change management in their domain
- Managing site licenses for department/organization
- Manage IT ticketing system
- Troubleshoots networks, systems and applications to identify and correct malfunctions and other operational difficulties and design preventive solutions
- Assist SQL manager with management and oversight of daily scheduled tasks
- Provides computer orientation and training new and existing company staff

Qualifications for IT specialist

- Visual Basic, .NET, SSIS, SQL, FTP, FTPS, CA7, JAVA, XML, JCL, SQL Server 2008 and server knowledge
- CA7, EBX familiarity
- Knowledge of SDM and JIRA

- Testing experience with large, complex, highly integrated applications