



Example of IT Senior Business Analyst Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of IT senior business analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for IT senior business analyst

- Works closely with mobile application development teams in coordinating field technology launches to ensure equipment is procured, knowledge base articles are updated, depot and support groups are in alignment and ready for deployment
- Works with support team managers to define and create dashboards and reports related to service data to identify trends, staffing recommendations, and ensure SLA's are being met
- Optimizes mobile expenses by maintaining relations with mobile carriers and regularly reviewing mobile accounts
- Assists with selection, analysis and testing of field equipment
- Reconcile Asset Records with HR Records, Mobile Records, and Mobile Device Management Records to validate alignments and identify gaps
- Communicate using a variety of methods such as text, diagrams, prototypes, story mapping, user stories and use cases
- Facilitate requirement gathering sessions including product backlog refinement with the team
- Negotiate, collaborate and resolve requirement conflicts
- Assimilate information, distill knowledge, apply experiences while providing solution alternatives and recommendations to the team and stakeholders
- Improve project processes or recommend improvements as deemed appropriate for the project

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- PGE is a regional provider of electric power
 - 10+ years of Business Analysis and Application Development Life Cycle diverse work experience in IT, or an equivalent combination of education and work experience is desirable
 - Strong written and oral communication skill with the ability to communicate technical information to non-technical audience
 - You will need a bachelor's degree and 3-5 years of progressive business analysis experience
 - Strong analytical and problem solving skills are essential, along with effective oral communication skills demonstrated through presentations and training, written communication skills demonstrated through solution specification documentation, end-user guides or manuals, and other end-user communications
 - Typically requires 4-7 years of related IT experience within a technical / business discipline