



# Example of IT Security Manager Job Description

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Our growing company is looking to fill the role of IT security manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for IT security manager

- Monitor for changes in local, state and federal regulations and accreditation standards affecting information security and make recommendations to Senior Director and other organizational leaders on the need for policy changes
- Overall responsibility for ongoing client service delivery success, retention, and growth
- Delivers program management along with the Client Security Point of Contact
- Develops and grows the relationship with the Client Security Point of Contact while ensuring ongoing program success
- Manages program risks, issues/problems, and activity progress to ensure goals (e.g., deadline, scope and quality) are achieved
- Manages the administrative functions associated with the Client Security Point of Contact including scheduling and facilitating meetings ensuring all directed projects and tasks are delivered on schedule
- Consults regularly with Client Security Points of Contact to implement direction from the Managed Security Services group and ensure Clients have a complete understanding of issues, and resources available to support implementation
- Maintains ongoing communication to understand what each Client is doing as it relates to IT security and how that effort impacts the relevant organization
- Ability to influence and communicate effectively to enterprise c-level leadership

## Qualifications for IT security manager

- A keen understanding of how response capabilities are highly critical for managing enterprise risk
- Ability to communicate technical security objectives orally and in writing to a variety of audiences
- Ability to design, evaluate and document process improvements when conducting lessons learned exercises
- Strong datacenter knowledge in terms of power & rackspace allocations for equipment experience with equipment airflow and cooling characteristics & specifications
- Minimum of 8 year of relevant working experience, with 2 years in a management capacity
- Security certification CISSP, CISA, CISM is a plus