



# Example of IT Security & Compliance Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is looking for an IT security & compliance. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for IT security & compliance

- Lead and facilitate IT security and compliance controls assessment, testing and documenting IT security control and compliance requirements (e.g., HITRUST, HIPAA, PCI, FISMA/NIST, ) and across SOX domains (e.g., logical access, change management, IT operations, and application development)
- Responsible for book of work, project management, and assortment of IT service management tools, processes, and initiatives in direct support of Information Security
- Responsible for the effective development, coordination and presentation of training and development programs for all SOC employees
- Recommend and contribute to the creation of policies, procedures and standards to place an emphasis on best practices
- Develop, track, and report on Service Level Agreement compliance for existing services
- Responsible for ensuring that the SOC's service catalog is up-to-date and relevant to the objectives of the company
- Monitor that the controls are being tested with the appropriate frequency
- Maintain awareness of emerging threats, such as new viruses, hacker contests and system vulnerabilities
- Participate in defining overall PCI Program Strategy, Roadmap and Project Plan including PCI DSS 3.1 compliance strategy and partner with Treasury to develop the specific strategies for individual businesses such as cafeterias, gift shops, pharmacies, foundations and
- Provide vision, direction and guidance on information security and security

## Qualifications for IT security & compliance

- Experience in Business risk analysis and mitigation
- Experience in design, delivery, and management of Enterprise-level security programs and technology
- Be an active participant in the continuous improvement of our overall IT leadership team
- Compliance experience in PCI, SAS70, SOX, and HIPAA desirable
- GSLC, GISP, GCPM or CISSP or equivalent security certification
- Bachelor's degree in Computer Science (or related discipline) and/or a minimum 5 years' experience managing IT and/or Security operations teams preferred