



Example of IT Business SYS Analyst Job Description

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Our growing company is hiring for an IT business SYS analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for IT business SYS analyst

- Assisting with writing system and programming specifications to support the design of possible technology solutions
- Providing input into cost estimations and project plans
- Providing documentation, reporting, and production support
- Providing training and serving as a mentor for other business areas
- Providing oversight serving as the functional and technical lead during development, implementation, and testing of highly complex projects
- Assisting with business architecture design (including Business Process), capability roadmap development and strategy development for the domain
- Leading/facilitating business requirements gathering and determining technical impacts
- Working with development lead and technical architect to ensure proper technical design
- Reviewing and clarifying user stories and user acceptance criteria with the stakeholders to support design
- Developing flow charts, work flow tables, and mapping documents

Qualifications for IT business SYS analyst

- Minimum of five (5) years progressively responsible IT administration or technical experience, including experience leading projects, required
- Knowledge of project management principles and process, preferred

- Bachelor's degree in an IT related field or equivalent work experience in functional and technical support/expertise during development, implementation, testing of complex projects
- Organizational, analytical and interpersonal skills