



# Example of IT Business Senior Analyst Job Description

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Our growing company is hiring for an IT business senior analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for IT business senior analyst

- Collaborate with business stakeholders to fully understand, define and document business requirements for software and/or process changes through a variety of means such as, but not limited to user interviews, surveys, workflow reviews, research on industry best practices and user workshops documenting current (As-Is) and Future (To-Be) scenarios including processes, models, use cases, plans, flow diagrams, requirements write ups and solutions
- Ensure that feedback from key business owners is fully acknowledged and incorporated into requirements, process flow diagrams and use cases to give business leaders the confidence that they are being heard and that their needs will be met
- Lead business case creation and analysis to determine projected program/project ROI
- Develop & deliver business analysis training in support of the BACoE processes and methodology
- Develop the system requirements based on the business process needs
- Develop business strategies to successfully plan and execute Oracle projects
- Provide functional/technical support for Oracle E-Business Suite enhancements and system upgrades
- Identify business gaps and inconsistencies and accordingly develop action plans
- Serve as a liaison between business stakeholders and technical teams to ensure that requirements are properly translated into technical specifications,

- Work with Application Support, Training, Implementation, QA, and development in a business analysis capacity both reactively and proactively to support application issues, changes and modifications

## **Qualifications for IT business senior analyst**

- Ability to capture Business Requirements
- Strong functional knowledge in the areas of SAP IS-OIL, SAP Finance and Controlling (GL, AP, AR, PCA, CCA), Project Systems, SD, MM and financial planning, budgeting, forecasting and financial consolidations in refining industry is required
- General knowledge of supply chain and procure-to-pay work processes
- Ability to work independently under broad direction and keep management adequately informed
- Experience in Automation Scripting, Jython, migration manager and Maximo integration Framework
- Expert knowledge of Maximo configurations, including but not limited to Asset, Inventory, Work order, Planning, Preventive Maintenance modules