



Example of Investment Management Division Job Description

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Our innovative and growing company is looking to fill the role of investment management division. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for investment management division

- Sector experience in Financials (Banks and Non-Banks) preferred
- Partner with senior divisional management, business unit leaders, business unit managers and COOs on key priorities, initiatives and day to day topics for the division
- Facilitate, drive and execute a wide variety of key people processes for the division including offer management, promotions, mobility programmes, talent management and compensation
- Act as an advisor to clients and provide guidance on a wide range of people related topics
- Analyse data to enhance and deliver commercial, effective HCM solutions
- Drive strategic initiatives forward, Junior Banker Initiatives, People Survey, Diversity
- Partner closely with global IBD Business Partner team and central HCM colleagues to ensure effective delivery of recruiting, training, mobility and talent processes to the division
- Point of contact for Investment Management EMEA
- Partner with senior divisional management, business unit leaders, business unit managers and COOs on key people priorities, initiatives and day to day topics for the division
- Drive strategic initiatives forward, People Survey, Diversity

- CPA, CFA, CMA qualifications not required but are plus
- Certified Investment Manager (KOFIA)
- Broad experience in alternative investments (knowledge across different sub-asset classes) including infrastructure and real estate
- Deep understanding of tax & regulatory issues across different jurisdictions
- Strong client relationships with mid-to-large institutions
- Experience in fund management (Alternative Investments) including administrative works