



Example of Investment Management Division Job Description

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Our growing company is looking to fill the role of investment management division. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for investment management division

- Conduct due diligence and evaluate secondary private equity transactions, with a specific focus on asset-level valuation within portfolios
- Assist the portfolio managers in the management of the separately managed option overlay accounts
- Work on special projects to improve infrastructure, including improvements to trading tools and systems
- Handle regulatory reporting requirements to SEC, Federal Reserve, CFTC, UK FCA (AIFMD)
- Daily interaction and troubleshooting with extremely high profile Private Clients in addition to acting as a primary liaison for clients, custodians and advisors
- Build on your knowledge as a derivatives expert across FICC products, with a focus on foreign exchange and interest rate derivatives
- Advise and execute across all FICC cash products and cash equities
- Identify market opportunities for PWM clients
- Educate internal stakeholders on FICC products
- Develop and recommend investment ideas based upon client's investment objectives, overall portfolios, relevant market exposures and relative value considerations

Qualifications for investment management division

- Commercial attitude and experience in dealing with a demanding sales force and client base
- Our clients
- Continue to develop and improve the process and practice of knowledge and content management within APEJ
- Functional Expertise - Keep up-to-date with emerging business, economic, and market trends (a history of industry or sector expertise a plus)
- Judgment and Problem Solving - Think ahead, anticipate questions, plan for contingencies, find alternative solutions, identify clear objectives and make defensible judgments regarding workflow