



Example of Investment Accountant Job Description

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Our company is searching for experienced candidates for the position of investment accountant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for investment accountant

- Cross train in Corporate Accounting
- Coordinate with Internal Audit, PWC and the group inquiries
- Support timely and accurate financial and management reporting requirements
- Continue to automate processes and/or implement process improvements
- Document current procedures
- Prepare financial statements, call reports and executive summary reports
- Preparation of annual financial statement packages and facilitation of the audits with external auditors and/or Security Count Audits
- Review the workpapers/general ledger entries of outsourced service provider
- Ensure all results are properly recorded and reported on a timely basis
- Review financial reporting for internal and external clients

Qualifications for investment accountant

- 3+ years of hands on MF experience
- Comfortable with financial statements
- Responsible for timely and accurately processing of trades input into the appropriate investment portfolios on a daily basis and accurate processing of subscriptions and redemptions to client portfolios
- Familiarity with structured securities a big plus!
- Networks across Investment Accounting & Reporting, Asset Management, Risk

