



# Example of Inventory Planner Job Description

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Our innovative and growing company is hiring for an inventory planner. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for inventory planner

- Identify, define, drive and lead key actions to enhance the supply planning processes and ensure global consistency of planning data
- Support and initiate initiatives to continually improve processes, inventory levels, performance and to optimize operational costs through all stages of the supply chain process
- Proactively define sales and inventory management opportunities which help to deliver on revenue and inventory targets for the business
- Develop and maintain strong relationships with key stakeholders such as Finance, Commercial, Engineering and Customer Support Teams
- Approving Loan and Exchange in loan and exchange out
- Lead meetings with Buyers and Merchandise Planners on item flow
- Create ad-hoc analysis to react to current and future business trends and present findings to Buyers, Merchandise Planners, and senior management
- Train and mentor new hires into Assistant Inventory Planner roles
- Forecast appropriate inventory levels commensurate with sales forecasts
- Manage supplier delivery issues and provide continuous improvement initiatives

## Qualifications for inventory planner

- Develop and build pre-season style plans and recommend investment quantities and accurate flow forecasts
- Demonstrates strong listening and communication skills
- Bachelor degree in Supply Chain or equivalent

- JDA Allocations and/or E3 experience a plus