



Example of Inventory Manager Job Description

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Our company is growing rapidly and is looking to fill the role of inventory manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for inventory manager

- You will ensure compliance with all related policies and guidelines and ensure 100% Inventory accuracy
- You will manage daily activity update, stock movement, stock accuracy, cycle count, space optimization
- Learn to troubleshoot supply chain issues
- Daily record keeping of company equipment and inventory between multiple branches
- Serving as a connection between corporate departments and the local branch
- Experience with Ag equipment & parts
- Line management of Warehouse Operatives and Warehouse disciplines
- Proactively train, evaluate and motivate inventory shop-floor team / associates (put away, cycle count, picking)
- Ensure continuous improvement and that prompt action is taken with any complaints that arise (quick action)
- Ensure targets and deadlines are clearly understood and are being achieved

Qualifications for inventory manager

- Demonstrated advanced understanding of Excel
- Assist finance and sales teams in reconciling and finalizing billing on a monthly basis
- Support Programmatic, Media, Devs Sales Managers by delivering Ad-Hoc

- Minimum of associate's degree in business, materials management, or other related discipline, or an
- Minimum of five years' experience in progressive inventory role in a manufacturing environment
- Experienced in a Management role