



Example of Inventory Manager Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of inventory manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for inventory manager

- Lead a destruction process with all manufacturing/distribution sites to ensure the integrity of Shire owned inventory
- Ensure the global supply chain has one standard for all inventory reconciliations
- Coordinate between functions in Materials and Logistics to ensure one process for the Global Supply Chain organization
- Coordinate accurate accountable inventory provision process
- Maintain/Establish metrics around the processes to measure improvements, illustrate trends
- Manage day-to-day activities within department
- Ensure accuracy of system inventory on the databases
- Establish cycle counting and reconciliation procedures, ensuring frequency of inventory counts meet company and audit requirements
- Work with Operations Dept
- Assist in setting process and procedures for Inventory department

Qualifications for inventory manager

- Music industry experience in a client-relation capacity
- Identify issues opportunities for improvement related to inventory or processes within the facilities
- BA or BS from a top tier university
- Strong analytical skills, comfortable dealing with large and complex datasets

