



Example of Inventory Management Analyst Job Description

Powered by www.VelvetJobs.com

Our growing company is looking for an inventory management analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for inventory management analyst

- Check accuracy of vendor invoices and other job costs, make corrections and pass through for payment
- Expedite rush orders to meet client deadlines
- Work with customers & vendors on issues relating to customer accounts, resolving account's issues
- Work closely with various teams
- Resolve issues on incomplete, pending or closed orders
- Analyze large data sets (transnational data in nature) to gain business insights and deliver actionable findings/proposals
- Publish, manage/maintain various inventory reports
- Responsible for getting inputs and working closely with different stakeholders to address issues related to inventory reports
- Conduct RCCA (Root Cause and Correct Action) to identify areas of improvement, especially related to material positioning strategy, business practices and excess inventory
- Be a part of the team to work out inventory management strategies

Qualifications for inventory management analyst

- Dynamics AX Technical Architecture
- AX Technical expertise with Data Migrations and/or AIF interfaces are a plus
- Candidate must be comfortable in a high pressure environment
- 5-10 years in progressive responsibility roles within a Supply Chain

- Excellent knowledge of inventory control, data analytics, and planning systems with strong working knowledge of inventory management software
- An analytical mindset to problem solving