



Example of Inventory Management Analyst Job Description

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Our company is growing rapidly and is looking for an inventory management analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for inventory management analyst

- Research inventory balances, identifying documentation gaps
- Develop inventory balance pricing methodology that can be documented and consistently applied, that will meet audit requirements
- Develop implementation plans and schedules, with performance measures built in, so that implementation can be monitored
- Contribute to the formulation of internal procedures to address gaps, or problem areas and build standardization/consistent practices that can be auditable
- Develop detailed data flows to show how inventory related activities are being interpreted at a transaction level, and how they are processing through the system, and into Analyze and interpret financial directives to determine the applicability to the NAVSUP programs to ensure that asset related process are being followed, that the system is processing actions correctly and that controls are working as intended
- Develop detailed data flows to show how inventory related activities are being interpreted at a transaction level, and how they are processing through the system, analyze and interpret financial directives to determine the applicability to the NAVSUP programs to ensure that asset related process are being followed, that the system is processing actions correctly and that controls are working as intended
- 10% Works with the manager and project manager to provide updates on

- Minimum of 5 years' experience working in Sales Operations, Supply Chain, Finance or IT
- Bachelor's degree in Finance, Accounting, Business, Operations or equivalent field is required
- Experience in consignment inventory analytics experience strongly preferred

Qualifications for inventory management analyst

- Financial related certificate preferred - CGFM, CDFM CPA, CISA, or other audit related certification)
- Inventory maybe in supply chain or inventory management or logistics, any relevant certifications?)
- Strong analytical skills including ability to forecast
- Medical device or healthcare related experience is a plus
- Must possess problem-solving and time management skills
- Customer Service, Accounting, Finance or Supply Chain experience beneficial