



Example of International Payroll Job Description

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Our growing company is looking to fill the role of international payroll. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for international payroll

- Supports manager with payroll related GL reporting and cost center accounting
- Dealing with payroll queries from various stakeholders
- Responsible for monthly payroll bank accounts reconciliation
- Supports the Sr Manager, International Payroll NL, MEA & APAC with annual HC The Hague budget preparation
- Accurately administer payroll for hourly, salaried, and field sales associates, including special compensation
- Support all levels of management with analytical information related to payroll expense distribution, working with management to ensure accurate General Ledger expense reporting and reconciliation
- Collect data and report payroll taxes to Federal and Provincial Governments
- Perform Payroll Accounting related duties including GL account reconciliations and accrual analysis
- Support General Accountant through creation of journal entries for all Payroll related items
- Projects as required such as upgrades

Qualifications for international payroll

- B.S Accounting Degree or equivalent experience in lieu of degree will be accepted
- Minimum of five years payroll experience

- Ability to manage multiple tasks and remain flexible to constantly changing priorities
- Detail oriented and ensure high level of accuracy
- Ability to maintain confidentiality for all compensation related items