



## Example of Internal Audit VP Job Description

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Our growing company is looking for an internal audit VP. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

### Responsibilities for internal audit VP

- Communicate findings, obtain agreement and commitment of implementation of recommendations with senior management
- Exhibit a strong drive for results and success, conveying a sense of urgency and driving issues to closure
- Serve as a content expert for the audit's Line of Business' and the department's performance metrics to key stakeholders (i.e., AOC, General Auditor, Business Control Committee, Audit Committee)
- Develop and oversee the department wide monthly and quarterly performance reporting deliverables
- Collaborate with multiple audit partners and/or Executives to collect and reconcile the performance data set to help ensure data quality, completeness, accuracy, and integrity
- Monitor and analyze the performance data set to help identify patterns, understand root cause for data anomalies, and create solutions where required
- Proactively drive continuous improvements by seeking ways to increase efficiency and effectiveness of the work performed while helping to manage the related governance, risks and controls
- Consistently deliver accurate performance reporting within the aggressive time schedule
- Creatively improve the quality and efficiency of the deliverable
- Develops an annual risk-based, operational audit plan

### Qualifications for internal audit VP

- Strong knowledge of Microsoft Office applications (Word, Excel, and PowerPoint), specifically, skills with Excel including filtering, pivots, charting and graphing
- Follow-up on open audit issues and their resolution - Participate in department-wide initiatives aimed at continually improving IA's processes and supporting infrastructure
- Relevant certification or industry accreditation (e.g., CPA, CFA, CIA, NASD Series) is a plusCapital Markets Team
- CPA, CFA, CIA, CISA and / or MBA
- Internal Audit subject matter expert with managerial oversight responsibilities
- Minimum 10 years of progressively responsible experience conducting operational, financial, compliance, strategic, information, technology and privacy audits