



Example of Internal Audit Job Description

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Our growing company is looking to fill the role of internal audit. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for internal audit

- Ensure that the results of the work performed by the team meets the expectations of audit and business management and the regulators
- Maintain consistent interaction with business management
- Support the development of an effective team
- Coach, guide and mentor colleagues as appropriate
- Maintain leading edge knowledge of audit issues
- Understand the consequences of legal, compliance and governance issues
- Identify key business and operational risks and identify deficiencies in the control infrastructure
- Champion and embed best practice management and administrative procedures in own area
- Continuously staying abreast of internal and external changes in the risk environment/key areas of responsibility and being able to assess their impact on the control environment within the Global Businesses and Functions
- Continuously enhance audit skills and business/product knowledge in order to make a meaningful contribution in audits, task forces, steering /governance committees

Qualifications for internal audit

- 4-6 years' experience in a public company as an auditor or as an independent auditor
- Previous experience in existing internal control programs for a major company

- Excellent both in written and spoken English and Chinese
- Well communication skills