



Example of Intern, Quality Assurance Job Description

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Our growing company is looking to fill the role of intern, quality assurance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for intern, quality assurance

- Work on helping develop standards for the department
- Documenting how systems work and analyzing the state of the system
- Learn to write, execute and manage test cases
- Process documentation, workflows, process improvement, and help build standards
- Help form tools and ideas needed for day to day management
- Participate in designing metrics for measuring performance and process improvements
- There may also be opportunities to help in areas on the development support side of the department
- Provides assistance to QA department with any special projects
- Assists in identifying potential quality problems
- Works closely with Principal Specialists and Senior Specialists in support of new product introduction process and cleaning validation activities

Qualifications for intern, quality assurance

- Knowledge / Experience with automated testing tools
- Knowledge / Experience with XML, Perl, Shell or other scripting languages
- A graduating high school senior enrolling or a student currently enrolled in accredited college or university
- Ability to work in teams to obtain results, self motivated/directed, ability to

- Exposure to continuous improvement methodologies including lean, six sigma, and validation is beneficial