



# Example of Intern Internal Audit Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is searching for experienced candidates for the position of intern internal audit. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for intern internal audit

- Assess compliance with policies and procedures
- Identify audit risks, obtain an understanding of processes and test controls by performing substantive procedures
- Perform ad hoc requests as prioritized per Internal Audit Management
- Communicate effectively with Internal Audit and business unit management
- Use professional judgment, in consultation with Internal Audit management, to evaluate testing materials received for sufficiency
- Assist in planning audits including performing risk assessment
- Conducting interviews, composing summary memos, and preparing working papers
- Identifying, developing, and documenting audit issues and recommendations for improvement
- Completion of process review documentation for specifically assigned audit areas
- Using audit tools within assigned areas and undertaking data analysis

## Qualifications for intern internal audit

- Fluency in English and French, plus another language (Spanish, ...)
- Looks for how and why of events
- Candidates must be sophomores, juniors, and seniors in good standing with their respective schools
- Full-time, 10 week summer position (start date is negotiable)

- Completed at least two years of college