

## **Example of Intelligence Operations Specialist Job Description**

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Our growing company is looking to fill the role of intelligence operations specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for intelligence operations specialist

- Work with project teams to deliver monitoring dashboards
- Timely reporting of status and projects risks
- This is the intermediate-to-senior level in a field of specialization
- Participate in OPSEC assessments of Marine Corps CONUS and OCONUS Commands
- Assist the Service Enterprise, from supporting establishment to Operating Forces with adhering to USMC Policy on OPSEC
- Develop analytical approaches to integrating OPSEC planning initiatives and efforts into military operations
- Develop trends and analysis reports
- Monitor real-time call/ transactions performance
- Maintain and update NICE database for scheduling and forecasting purposes
- Manage NICE forecast process

## Qualifications for intelligence operations specialist

- Knowledge of advanced analytics such as SAS, R, Spark, Python, Hadoop
- Knowledge of workforce management will be an added advantage
- Degree holder of Business, Statistics, Mathematics, Information Technology or Systems
- Charleston, WV 1 vacancy
- Must possess or be eligible to obtain the appropriate security clearance