

## **Example of Intelligence Operations Specialist Job Description**

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Our growing company is searching for experienced candidates for the position of intelligence operations specialist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for intelligence operations specialist

- Track and monitor key department metrics, including timely escalation of risk
- Understand key drivers, computation and data source of key metrics and performance analysis on variance
- Work with various Ops stakeholders to obtain variance commentary
- Build and design MI dashboard to provide insights on key reporting areas
- Work around data exploration and report generation with Qlikview for management reports
- Assist with the planning and control of Security Operations being the first point of contact with regards to global incident management
- Responsibilities include the design, development, and delivery of health care information to internal or external stakeholders
- Manages the development of new report content and functionality to ensure continued improvement of overall analytical platform
- Coordinate Part C/D CMS daily/weekly/monthly data submissions
- Serve as the data SME for Part C/D Operations with the Data Governance team

## Qualifications for intelligence operations specialist

- Jefferson Barracks, MO
- Middle River, MD
- Dual status excepted service National Guard Technician position

•	This job is open to all members of the Ohio ANG