



Example of Intelligence Manager Job Description

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Our innovative and growing company is hiring for an intelligence manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for intelligence manager

- Research the financial condition, operational efficiency, and markets of other companies
- Manage Focus Group and Advisory Panel Meeting Projects
- Discuss the goals of the qualitative research to ensure that the objectives are met
- Prepare discussion guides for the meetings
- Organize the facility and room layout
- Moderate the focus group or advisory panel
- Prepare report of results of the meetings
- Perform all other related duties as directed
- Compiles and deliver business intelligence reports to end users on a regular basis
- Research on requested information for marketing team and other departments

Qualifications for intelligence manager

- Master's degree in Business / Computer Science / Economics / Information Engineering / Mathematics or relevant qualifications
- 5 years of professional experience (desirable 3 years interacting with senior level management)
- College Graduate in Finance, economics, business administration,

- Previous experience in a data/ sales/ pricing analytics role within a fast paced retail or FMCG environment, with modelling capabilities
- An ability to manage large data sources and quickly synthesise information with strategic thinking capabilities